

Northants 50+ Network Minutes of Board Meeting

**Held on 11th April 2011
At the Weston Favell Parish Hall**

Present:

Roger Rumsey,
Liz Percival
John Wevill
John Roberts

Pamela Tomalin
Susan Hills
Cllr. Eileen Higgins

Sandra Frampton
David Hinde
Tony Allen

Officers:

Sonja Noon
Pam Wilton (NCC)

Item		Action																					
1.	Introductions & Apologies: none																						
2.	Minutes of Previous Meeting: There are no minutes for meeting of 21st March which was an informal meeting of Board to set up a Review Committee to report back to this meeting.																						
3.	Matters arising: none																						
4.	Chairs Report :- Had been circulated to everyone present. Roger confirmed that he would not be present for the next Board meeting.																						
5.	<p>Treasurers Report</p> <p>David presented his report as at 11.4.11</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><u>Main Account</u></td> <td style="text-align: right;">£6,644.62</td> <td></td> </tr> <tr> <td>Liabilities</td> <td style="text-align: right;">-77.60</td> <td>Expenses</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>- 403.63</u></td> <td>Newsletter</td> </tr> <tr> <td>Available funds</td> <td style="text-align: right;">£6,163.39</td> <td></td> </tr> </table> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><u>Events Account</u></td> <td style="text-align: right;">£1,330.09</td> <td></td> </tr> <tr> <td>Liabilities</td> <td style="text-align: right;"><u>-42.00</u></td> <td>NBC Museum trip</td> </tr> <tr> <td>Available funds</td> <td style="text-align: right;">£1,288.09</td> <td></td> </tr> </table> <p>David confirmed he would not be here for next Board meeting and that he would be attending the AGM but not standing as Treasurer and will hand the paperwork etc over as instructed by the Board.</p> <p>Sonja Noon confirmed that £1,500 had already been secured and paid to the Board for this financial year and that she would continue to support the Board to look for funding sources for the Network.</p>	<u>Main Account</u>	£6,644.62		Liabilities	-77.60	Expenses		<u>- 403.63</u>	Newsletter	Available funds	£6,163.39		<u>Events Account</u>	£1,330.09		Liabilities	<u>-42.00</u>	NBC Museum trip	Available funds	£1,288.09		
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6.	<p>Activity Coordinators Organisation Report:</p> <p>The Review committee (Sandra, Susan, Liz and Tony) handed out their report to everyone and a long discussion followed.</p> <ul style="list-style-type: none"> • One Activity Coordinator from each area may attend interim Board meetings if they so wish, but would have no voting rights. • Only the Area Coordinator may claim the allowance • Additional Coordinators/helpers, however, can claim expenses specifically incurred in assisting their Area Coordinator. • Only Board members with full voting rights may recommend new and additional board members to fill Board vacancies. • Each event to be self financing and net figure given to Treasurer with income & expenditure sheet. • All travel expenses to come from the Board's Account. • Treasurer to receive regular reports from Co-ordinators and Facilitator together with monies from events. • All expenses to go once a month to treasurer and claim form must show dates/events/mileage and have receipts attached. • The Board voted on the questions: <ul style="list-style-type: none"> (a) should an Area Coordinator have an allowance or not (currently £30 p.a.) and unanimously agreed. (b) Can dual roles claim twice? – agreed Board members can only make a claim for one allowance but can claim for any additional expenses incurred when undertaking a separate role. (i.e. postage, ink, phone , mileage) <p>Sonja thanked the committee for a comprehensive report.</p> <p>The annual allowances were reviewed as from 1st April 2011 and are:</p> <ul style="list-style-type: none"> • Chair £120.p.a • Vice Chair £80.p.a. • Treasurer £80 p.a. • Secretary £80 p.a. • General Board Member £40 p.a. • Area Coordinator £40 p.a. <p>New Expense claim forms to be made by the Board and circulated. The Board thanked the Review Committee for an excellent paper.</p>	TA
7.	<p>Board Assignments/Fundraising</p> <p>Roger informed the Meeting that as users of the Weston Favell Parish Hall one Board member is automatically on the Management Committee of this building and the NBC want the Weston Favell</p>	

	<p>Parish Hall management committee to take over the responsibility for it.</p> <p>Pam Tomalin to take on this role and note that their next meeting is 11th May 2011 at 7.15pm here.</p> <p>East Midlands Older People Advisory Group – Cllr. Eileen Higgins agreed to attend this meeting which is on 26th May 2011.</p> <p>HASS Overview & Scrutiny Committee – essential that 50+ continue on that committee – Sandra Frampton & John Wevill attending- next meeting is on 13th May 10am – 2pm</p> <p>HASS NHS & Public Health for England White paper coming through – John Wevill to the Focus Forum Group.</p> <p>Fundraising The Board agreed that they would continue to write funding bids – agreed Sandra to go on a suitable course. Pam T writes a lot of bids including European Funding.</p> <p>Fundraising Committee will consist of Pam T, Sandra & John Wevill</p> <p>Board vacancies that will arise at the AGM to go through to local infrastructure organisations as well as onto our website. Pam T has the job descriptions and will email them through to Tony and other organisations. Age Concern to be asked to put the vacancies into their 3 monthly magazine and details to go into our Summer Newsletter.</p>	<p>PT</p> <p>EH</p> <p>SF/JW</p> <p>JW</p> <p>SF</p> <p>PT TA PT</p>
8.	<p>Facilitators Report</p> <p>Pam W ran through her report that had already been circulated to members and confirmed that the most important thing to follow up on was to sort out AGM format for 20th June.</p> <p>Roger advised that June Mason – Big Society Vanguard Team – would be invited to be key speaker and that it would be good to have someone talk about the bus service.</p> <p>The meeting agreed that a sub committee of Pam T, John R and Pam W will meet to arrange the AGM details (4th April at 4pm)</p> <p>Website & newsletter advertisers are to be referred to Tony.</p> <p>The meeting agreed not to cancel the National Herb Centre & Banbury trip even if the numbers were still 8 short.</p> <p>BBC Trust – London are holding an Audience Public Engagement event in Northampton on Tuesday 14th June 6-9pm.. Geoff Proutt (Public Accountability Manager) wants 25 over 50's to attend. Meeting agreed that the Network would email members with</p>	<p>RR</p> <p>PT/JR/ PW</p> <p>PW</p>

	<p>invitation for them to contact Geoff direct, first come first included basis.</p> <p>Prospective Activity Coordinator in Oundle – meeting agreed Pam W to contact her.</p>	<p>PW</p> <p>PW</p>
9.	<p>Website Report</p> <p>Tony circulated his Report and took everyone through it and advised that more information/reports from the Forums needs to go on the website.</p> <p>Northants 50+ Magazine – he advised he wanted copies of Parish magazines to check out for the future printing and advertisers.</p> <p>Badges – he had prices and designs for two types – meeting asked that he obtains samples to bring to next meeting and after AGM badges could be ordered once a new committee was in place. Especially important that Coordinators have badges.</p>	<p>ALL</p> <p>ALL</p> <p>TA</p>
10.	<p>A.O.B</p> <p>Sonja advised of Consultation on Sustainable Transport now applying for money by having Dial-a-ride and people coming out to discuss the proposals of stopping the current bus services. Meeting agreed that speaker to attend 9th May meeting on this subject and perhaps also at the AGM on 20th June.</p> <p>Eileen had surveyed people on the bus and fund they would be willing to pay 50p/£1 more. However Sonja advised that the average cost per head for this transport is £80 each. Wellingborough have it on their agenda as someone hijacked a bus there!</p> <p>Two centre countywide event instead of Spalding this year proposed by Pam T. Two coaches (3 pick ups from each) to Barnsdale Gardens & trip on Rutland Water in September. Deposits involved with the 2 centres: Barnsdale (£30 refundable) & Rutland (£50 non refundable). Meeting agreed to go ahead with all this.</p> <p>Apologies from Roger & David for 9th May meeting.</p>	<p>SN</p> <p>PT</p>
12.	<p>Date of Next Meeting: Monday 9th May 2-4pm at Weston Favell Parish Hall</p>	<p>ALL</p>