

Board Meeting

Monday 10th September 2012 from 2pm to 4pm
Weston Favell Parish Hall

Present: John Roberts (Chair); Tony Allen (Vice Chair); Brian Cully (Treasurer); Martyn White, Susan Hills; John Wevill; Sandra Frampton; Ray Hutchens, Stephen Legg; Eileen Higgins, Gillian Powell

		Action
1.	<p>Welcome and apologies -</p> <p>Apologies: Pam Tomalin and Judy Sullivan</p> <p>JR apologised that no's 2 and 9 were not used on the Agenda.</p>	
3.	<p>Minutes of meeting 13.08.12 were accepted by all present as true and accurate.</p> <p>Matters Arising</p> <p>SF reported that some members in a local group had not received the '50+ Evaluation Form'. TA asked for details and will try to find out why.</p>	TA
4	<p>Chair's report</p> <p>As we do not have a representative on the board attending the Northampton Pensioners Forum, JR will write to Roger Rumsey regarding this.</p>	JR
5	<p>Vice Chair's Report – TA reported to the meeting.</p> <ul style="list-style-type: none"> • <i>Membership Update</i> <p>In response to John's letter/email (re: data base change) sent out to all 50+ members (31.07.12), 244 members have asked for their details to be removed from the database.</p> <p>Caroline (NCC), reports that after removing the 244 members opting out, our total membership now stands at 2,128. However, overall numbers have increased.</p> <ul style="list-style-type: none"> • <i>Newsletter</i> <p>Edited by TA and JR, posted out by NCC on 06/09/12 and email copies went out today 10.09.12.</p> <ul style="list-style-type: none"> • <i>Weston Favell Parish Hall</i> <p>TA brought the Board up to date regarding the future management of the Hall. Of the 21 Community Centres in Northampton, WFPH is one of only 2 yet to decide whether or not to take over the running of their hall from the Borough Council. At the meeting on 04.09.12, when asked to vote "<i>Those in favour of proceeding with formal negotiations with NBC regarding taking over the responsibility of managing Weston Favell Parish Hall and are prepared to assist in the process</i>", only 1 voted for the motion, 8 against and 4 abstained. Keith Mitchell from NBC, who was present, will now have to report back to NBC.</p>	

<p>5</p>	<p>Vice Chair's Report – Continued</p> <ul style="list-style-type: none"> <i>Website</i> <p>The 'board page' has been updated with details of our current board members. Statistical data indicated an increase in web usage in August.</p> <table border="1" data-bbox="384 293 1203 672"> <thead> <tr> <th>Month</th> <th>Unique visitors</th> <th>Number of visits</th> <th>Pages</th> <th>Hits</th> </tr> </thead> <tbody> <tr> <td>Jan 2012</td> <td>265</td> <td>404</td> <td>1,840</td> <td>7,771</td> </tr> <tr> <td>Feb 2012</td> <td>336</td> <td>449</td> <td>2,764</td> <td>10,072</td> </tr> <tr> <td>Mar 2012</td> <td>327</td> <td>482</td> <td>2,871</td> <td>10,017</td> </tr> <tr> <td>Apr 2012</td> <td>337</td> <td>550</td> <td>2,647</td> <td>8,686</td> </tr> <tr> <td>May 2012</td> <td>282</td> <td>432</td> <td>1,717</td> <td>7,265</td> </tr> <tr> <td>Jun 2012</td> <td>295</td> <td>455</td> <td>2,243</td> <td>8,520</td> </tr> <tr> <td>Jul 2012</td> <td>362</td> <td>552</td> <td>2,337</td> <td>9,422</td> </tr> <tr> <td>Aug 2012</td> <td>366</td> <td>589</td> <td>2,708</td> <td>11,645</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <i>Advertising</i> <p>The proposed 'price list' for advertising on the website and newsletter (circulated at the last board meeting), was formally adopted.</p> <p>It was noted that the cost of mailing out should be covered by the advertising cost. TA made it clear that we 'advertise' a lot of events for the benefit of our members. Only commercial advertisers will be asked to pay. Newsletter distribution figures need to increase to attract new advertisers.</p> <p>EH suggested that newsletters and application forms could be left in local libraries. SF gave some to EH to take with her. SF has arranged for various charity shops to stock them.</p> <p>At present NCC mail out newsletters for us at a reduced price. We need to bear in mind that 2nd class post is currently 50p.</p>	Month	Unique visitors	Number of visits	Pages	Hits	Jan 2012	265	404	1,840	7,771	Feb 2012	336	449	2,764	10,072	Mar 2012	327	482	2,871	10,017	Apr 2012	337	550	2,647	8,686	May 2012	282	432	1,717	7,265	Jun 2012	295	455	2,243	8,520	Jul 2012	362	552	2,337	9,422	Aug 2012	366	589	2,708	11,645	<p>EH/ SF</p>
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<p>6.</p>	<p>Treasurer's Report - The accounts were presented to the Board</p> <p>BC presented his detailed report. The 'Board Account balance is £3,832.48 and Events Account Balance with HSBC Bank as at 31st August 2012 is £2,285.10. We received £500 from NBC and £1,000 from NCC, courtesy of Stephen Legg, thanks were expressed. The NCC has been invoiced for £225 for printing the evaluation questionnaire.</p>																																														
<p>7</p>	<p>Brigstock Roadshow - 1.00pm – 4.00pm</p> <p>JS confirmed who will be attending/helping on the day. Those attending from the board are RH, SF, TA, JR, SH and JW.</p> <p>It was agreed that we should arrive at 12.00 to set up for a 2.00pm start. N50+ to donate a £5 bottle of wine (SF to arrange).</p>	<p>RH, SF, TA, JR, SH and JW.</p>																																													
<p>8</p>	<p>Northamptonshire Healthwatch Consultation -</p> <p>Closing date for the consultation is 14th September. Questions asked are directed at individuals. However, we should give our views as a group.</p> <p>Concerns raised compared what Link had achieved, or not achieved in the last two years. Their 2010/11 annual report shows approx. 500 people signed up as 'members and receive newsletters. During this time Link's total achievements appear to have resulted in only one actual change.</p> <p>JR to write a letter on behalf of the board offering our support, a copy will be sent to all board members.</p>	<p>JR</p>																																													

10	<p>Business Plan: Review and Update</p> <p>JR read through the key objectives and the action plan. All items were accepted by the board except for paragraph 6 'Take action to ensure that forums for over 50's meet in all seven districts of Northamptonshire and communicate with the Board so opinions from people throughout the County can be voiced'. It was thought that NCC should take responsibility to achieve this. JR to talk to Sonja (NCC) regarding this matter.</p> <p>This item and items 11 (Roles of Board Members) and 12 (Procurement of external support) on the Agenda, will be carried over to our next meeting on 8th October.</p>	JR
13.	<p>NVC Event 'Step Forward' - 'Thursday, 25 October 2012, 10:00 - 15:00</p> <p>This event is organised by Northampton Volunteering Centre. Location : The Guildhall, Northampton Contact : Nafisa Mark 01604 637522 They are hosting an event to showcase the voluntary and community sector in Northampton as well as an opportunity to launch the update to the NVC Northants 2012 State of the Sector report. SF and TA to attend.</p>	JR
14.	<p>Nene Valley Community Action (NVCA) Events August 2012 – March 2013</p> <p>It was agreed at the last meeting that Northants 50+ should have a presence at the following Road Shows. Those so far planning to attend each event are listed below:</p> <p>WEDNESDAY 17TH OCTOBER 2012 Queen Victoria Hall, 7 West Street, Oundle, PE8 4EJ</p> <p>MONDAY 4TH FEBRUARY 2013 MW Fettledine Road, Crow Hill, Irthingborough, NN9 5XF</p> <p>THURSDAY 7TH MARCH 2012 Brigstock Village Hall, Bridge Street, Brigstock, NN14 3ET</p>	
15.	<p>Regional Round Up</p> <p><i>Daventry</i> - DOF. JR spoke about the 'Retirement Homes' planning application for Moulton that had been turned down by Daventry Council.</p> <p><i>Wellingborough</i> - EH reminded us about the 50+ 'LATER LIFE MATTERS' event on 26TH SEPTEMBER 2012 at the CASTLE THEATRE. TA, JR, SF and EH said they will be attending.</p> <p><i>South Northants</i>- noted that JR, TA, PT and SF would attend Roadshow at Greens Norton on 20th September</p>	
16.	<p>AOB</p> <p>General discussion about who were full board members and who were 50+board members and who else attended the meeting representing other organisations. It was agreed in principle that we should simply have a Northants 50+ Board and formally adopt Jillian Powell (AGE UK) and Judy Sullivan (NVCA) to the board.</p>	
17.	<p>Meeting closed at 4.00pm</p>	
	<p>Date of Next Meeting Monday 8th October - Weston Favell Parish Hall.</p>	